



## *New Student Orientation*

### **How can I retrieve my UserName (Self-Service User ID)?**

Access [“What’s my User ID?”](#) in Self-Service. Please fill in your last name and your email address. Your User Name will be emailed to you.

### **What is my Password for the online New Student Orientation?**

Your default password is "GC##(Insert your 7-Digit Student ID Number)GC##" (case sensitive). For example, GC##0123456GC##. Your Student ID number is located in your Acceptance Letter or can be found on your User Profile in Self-Service. Access your User Profile by clicking on your username. The Student ID is called Colleague ID which is located under your name.